



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution		INSTITUTE OF TEACHER EDUCATION
Name of the head of the Institution		Dr. Anju Gupta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01232222380
Mobile no.		9219419830
Registered Email		sagararun335@gmail.com
Alternate Email		itekm@yahoo.in
Address		507 KATGHAR NEAR AMBEDKAR PARK QUILIA
City/Town		Bareilly
State/UT		Uttar pradesh
Pincode		243003
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Dr. Anjali Gupta
Phone no/Alternate Phone no.	01232222380
Mobile no.	8279885736
Registered Email	anju_gupta74@rediffmail.com
Alternate Email	itekm@yahoo.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.itekmodinagar.in/AQAR2014-15.doc
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.itekmodinagar.in

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
3	B	2.09	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	05-Apr-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
SAY NO TO POLY BAG	07-Jul-2015 01	50
ALUMNI LECTURE ON SELF	03-Sep-2015	25

MANAGEMENT	01	
HIV AIDS QUIZ	03-Dec-2015 01	60
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? MORNING ASSEMBLY TODAY'S THOUGHT ? SAY NO TO POLY BAG ACTIVITY ? RALLY ON SEX SELECTIVE ABORTION ? ALUMNI LECTURE ON SELF MANAGEMENT ? WOMEN [EMPOWERMENT LECTURE]

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
TO CONDUCT THE MEETING OF IQAC	CONDUCT THREE MEETING OF IQAC IN A YEAR
ORGANIZATION OF ORIENTATION PROGRAMM	TO HELP THE STUDENTS IN DEVELOPING THE KNOWLEDGE AND TO UNDERSTANDING TOWARS M.ED. ,B.ED. ,D.EL.ED.

TO CATER THE NEEDS OF WEAK/SLOW LEARNERS STUDENT THROUGH REMEDIAL CLASSES	REMEDIAL CLASSES WERE CONDUCTED FOR WEAK STUDENT/SLOW LEARNERS STUDENTS TO IMPROVE THEIR ACADEMIC PERFORMANCE
TO ENRICH LIBRARY	PURCHASED NEW LIBRARY BOOKS AS PER REVISED CURRICULUM
View File	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	30-Apr-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Curriculum prescribed by C.C.S University, Meerut is followed in the college. There is no direct involvement of the faculty in designing the curriculum. But the institution tries to get feedback from its student and alumni regarding the curriculum processes and uses the data received in feedback for improvement of curricular processes. The faculty members discuss the various aspect of curricular programs and make suggestion for the improvement of curricular processes in the staff meeting held regularly. The Principal present the Annual Report of the college before the management committee and the suggestions for improvements are utilized for development of curricular processes. The Institute also consider suggestions for curricular improvements to the Dean, Faculty of Education, C.C.S University, Meerut. In the beginning of the academic year, a faculty meeting is conducted and the academic plan and the syllabus are discussed. After discussion the subjects are allotted to faculty members along with additional charge such as organizing national & intra- college seminars on current topics and curriculum extra-curricular activities etc. By this process, the faculty members are fully prepared for the next academic year. While preparing the academic plan, due importance is given to national issues like Environment, Value Education and Information Communication And Technology. The institution tries to provide value orientation through activities like morning assembly, lectures of eminent citizens and saints from time to time. The daily assembly includes a prayer, daily news papers , a short value added thought and the reading of scriptures

of different religious. Captions and quotations on the notice boards highlighting different values every day. The institutions therefore aims at imparting value education to its youth in diverse ways so as to root out selfishness from them and prepare them. Global issues like environment education, Computer Education, value education are part of B.Ed. curriculum. The institution makes special efforts for the intellectual and academic development of student - teachers by encouraging them to make maximum use of library facilities and active participation in the discussions held in tutorial groups. The Institutions is furnished with a well equipped computer lab provide with internet facility. The students are providing with training of usage of computers. Students use the lab to prepare power point presentation with the help of a computer instructor.; Lecturers use it for preparing the soft copies of the subject content for their classes. The students are encouraged to open e-mail account and are allowed to utilize the internet for study purpose. Every student is made to participate in the culture activities. one act play on regular basis to improve their communication skill and other necessary skills for an effective teacher. Students are made to speak during the assembly /prayers by rotation. Students are made to write thought for the day on board by rotation. The Practice Teaching is organized in three phase i.e. Pre-practice phase, which includes micro teaching, orientation and demonstration by the faculty. This is followed by simulation practice teaching through which every student-teacher plan and delivers 30 lessons, 15 in each

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	180

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field
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		Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Teaching skills are taught through micro teaching preceded by theoretic orientation and Model demo lessons by subject teachers. Student teachers develop reflective level through various practical experiences during practice teaching in schools. Alumni feed-back and their experience is also welcomed and considered. How does the institution provide for adequate flexibility and scope in the operational curriculum for providing learning experiences to the students both in the campus and in the field? Keeping in mind the set objectives, institution promotes participatory approach in achieving the goals of providing varied learning experiences to the students, both in the campus and in the field • All necessary tools and equipment are provided to arrange out campus programmed like camp environment project and field trips, which are arranged to compliment the knowledge and to develop the service mind of the students. • Students are allotted schools keeping in mind their choice and approach from their residence for Teaching Practice. • Students assist in managing their Teaching Practice schools, planning activities and functions in the schools • Student's and staff's request regarding curriculum is full filled. • Opportunities are provided to experience of work culture through gardening, drawing paint. • Students conduct action research on topic of their choice under the guidance of teachers in their subject. • Varied learning experiences are also provided through micro skills and macro lesson presentations. In the College, students choose optional subjects of their own choice. Work experience programme is also selected by them. Options: The student can opt for two teaching subjects as per their choice, availability and eligibility out of the following: a) Teaching of English b) Teaching of Hindi c) Teaching of Maths d) Teaching of Science e) Teaching of History f) Teaching of Hindhi g) Teaching of Fine arts h) Teaching of Computer Science, etc. value added courses have been introduced by the institution which would for example: Develop communication skills (verbal and written) ICT skills, Life Skills, Community Orientation, Social responsibility etc.? Communication Skills: ? Extension lectures on the different types of communication, barriers to effective communication, strategies to improve communication, etc. are conducted in the college ? Peer group discussions, conducting seminars, guest lectures for enhancing student knowledge, remedial classes for slow l , tutorials, etc. are the various ways through which the students are encouraged to develop effective verbal communication skills ? Written communication skills are frequently checked during class tests, house tests and internal exams ? Students are encouraged to develop the habit of neat , clean and clear handwriting so as to improve written communication ? The students also get opportunity to improve their communication skills during talent search

programmes, college programmes and youth festivals etc. ICT Skills: ICT is used extensively for curricular planning. ? Teachers plan their lessons on computers. Power point presentations are given and CDs are prepared to facilitate Teaching Learning Process. Instructional Resource material is developed which is available in Educational Technology (ET) Lab Internet connectivity has been established in Library, Computer labs and other areas for

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	EDUCATION	35	4	4
BEd	EDUCATION	200	148	148

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	148	4	24	5	5

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
14	14	2	1	1	1

[View File of ICT Tools and resources](#)

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

All the aspects of our life have been impacted, including education. In an age determined to generate new paths to quality education, ICT brings forward countless of benefits, enabling children with the right skill and outlook to stay ahead in the increasingly aggressive rat race. ICT, or information and communication technology, makes many ordinary tasks uncomplicated and facilitates communications from virtually any part of the globe. Today, the emergence of such modern education technologies has altered how students approach learning and education. The failing conventional methods prompted the birth of new-age education models that provide and support innovative pedagogy. Information and Communications Technology (ICT) in education has been linked with the upward shift in the quality of people's lives by improving teaching and learning. This is why a number of schools are increasingly integrating ICT in their primary school education system. Through this unique teaching method, student gain an genuine learning experience, collaboratively constructing their own knowledge and applying their learning's in a real-world context. The use of ICT techniques in learning/teaching has a very positive influence on a student's learning capabilities as well. It is established that students reflect in a very positive manner towards work and education when they are using computers to complete tasks given to them, encouraging and motivating them to soak in the knowledge. Students who used technology to learn in school have an increased self-esteem and self-confidence. Here are ways how children/students can benefit from this

methodology in the times to come: • The barrier this technology breaks are both linguistic and geographic as the information can be shared quickly and efficiently over the cloud thus, providing them access to quality education anytime and anywhere. • The ICT methods are very effective in clearing the core concepts of the subject matter this has been proven in enhancing the students level of understanding and retaining the knowledge. • This method makes content more enjoyable thorough engaging narratives and high quality animation, making the whole session more interactive. This improves the retention capacity of the students, brings in more focus and makes the whole process enjoyable. • The content can be tweaked to add value to the learning curve of the student depending on the shortcoming of a student. • Active and independent learning are forte of this method which inculcates self-responsibility and maturity for learning • The spatial reasoning capacity of a student gets sharpened over a period of time and the ability to solve complex geometric questions without relying on formulas get a formidable boost. • The child's progress can be mapped in the form of an electronic journal which will help teachers and students to identify the strong and weak points. ICT based learning not just assumes an imperative part in a student's scholastic development yet perceives the youngsters subjective, social and enthusiastic advancement essentially. Through refined and present day systems, such as, video conferencing, virtual reality and 3D animation, it empowers students and teachers to work together and also a good path.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
152	29	5:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
29	29	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college follows the evaluation reforms laid down by the University of Chaudhar Charan Singh . The Evaluation process is transparent and Internal Assessment is managed entirely by the college maintaining high quality. The institution is following the continuous evaluation system to achieve the learning outcomes for each course throughout the academic year. This helps each department to work towards achieving the goals. Hence, evaluations in the form of class tests, internal assessment, model Examination, assignments, seminars and group discussions are conducted. The ultimate aim of teaching and evaluation of courses is to improve student learning outcomes. In the beginning

of the academic year, the students and parents are informed about the continuous comprehensive evaluation process designed by the University of Madras. It provides information to the students regarding the system of evaluation consisting of cycle tests, model exam and University examination. The college follows the evaluation reforms laid down by the University of Madras.

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2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution is an affiliated college. Examinations are conducted at the end of each semester by the affiliating University. College informs students about the university notices and circulars related to the examinations from time to time through student notice board, departmental notice boards, college website and also verbally by the faculty members of the department. All departments conduct internal assessment of students and students are well informed about these internal examinations well in advance by the department. Internal assessment dates are also provided by the college in the proposed academic calendar prepared at the beginning of each academic session, which is uploaded in the college website

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.itekmodinagar.in>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
No Data Entered/Not Applicable !!!					
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.itekmodinagar.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department

Number of Publication

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper

Name of Author

Title of journal

Year of publication

Citation Index

Institutional affiliation as mentioned in the publication

Number of citations excluding self citation

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper

Name of Author

Title of journal

Year of publication

h-index

Number of citations excluding self citation

Institutional affiliation as mentioned in the publication

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty

International

National

State

Local

No Data Entered/Not Applicable !!!

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities

Organising unit/agency/ collaborating agency

Number of teachers participated in such activities

Number of students participated in such activities

No Data Entered/Not Applicable !!!

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity

Award/Recognition

Awarding Bodies

Number of students Benefited

No Data Entered/Not Applicable !!!

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme

Organising unit/Agen

Name of the activity

Number of teachers

Number of students

	cy/collaborating agency		participated in such activities	participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
No Data Entered/Not Applicable !!!	

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library	Existing	Newly Added	Total
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Service Type						
Text Books	8477	842584	500	25143	8977	867727
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	25	18	100	1	0	3	1	100	3
Added	0	0	0	0	0	0	0	0	0
Total	25	18	100	1	0	3	1	100	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	788472	500000	5333201

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

4.4.2 Construction ,maintenance and repairing of academic building, physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.) ? The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and as per the requirements in the interest of students. ? Laboratory: Record of maintenance account is maintained by , Lab In charge and supervised by HODs of the concerned departments. ? Maintenance of laboratories are as follows:- The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner

enterprises. ? Library:- 1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. Suggestion box is installed inside the reading room to take users feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. 3. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. 4. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. 5. ? Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed. . ? Computers: - 1. Centralized computer laboratory established to enrich the students. 3. Each Department having appropriate computer for their requirements. 4. Internet and WIFI Enabled campus. 5. Proper space for sitting in library, Open access journals facilities are available. ? Classrooms: - 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. 2. Administrative officers will take in charge for student's academic requirements. ? Additionally:- 1. There is lab instructors in every department, who maintains the stock register by physically verifying the items round the year. 2. Department wise annual stock verification is done by concerned Head of the Department. 3. Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty incharge. 4. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. 5. College campus maintenance is monitored through regular inspection. 6. Upkeep all facilities and cleanliness of environment in men's and women's hostel 7. Outsourcing is done for maintenance and repairing of IT infrastructure such as computers, internet facilities including Wi-Fi and broadband. • Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and Laboratories, etc are cleaned and maintained regularly by Non - teaching staff assigned for each floor. Wash rooms and rest rooms are well maintained. Under non-plan head maintnace and security

<http://itekmodinagar.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
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	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
DR KN GLOBAL MODINAGAR, BAAL BAARI PUBLIC SCHOOL MODINAGAR	2	2	ASTRON INSTITUTE F EDUCATION, S.R.M. UNIVERSITY MODINAGAR	2	2
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the	National/	Number of	Number of	Student ID	Name of the
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award/medal	Internaional	awards for Sports	awards for Cultural	number	student
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

10

5.4.3 – Alumni contribution during the year (in Rupees) :

500

5.4.4 – Meetings/activities organized by Alumni Association :

ALUMNI LECTURE ON SELF MANAGEMENT

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision - To promote academic excellence and create humane, self reliant teachers to face local and global and challenges of the society . Mission - To ornate people teachers and future teachers educators with righteous conduct as reflected in our emblem Dharam Rakshati Rakshatra environment and infrastructure for scientific, professional and moral education. To facilitate the study of local need based subjects. develop teaching, administrative and research skills To present a platform for research on surrounding problems. To encourage female education in rural areas. The governance of the college is a true reflection of its vision, mission and its motto VASUDHAIV KUTUMBAKAM. In the committee of management, teachers have representation by one fourth of the total number of members and one member from non teaching staff is also included. The Principal of the college works through different committees and cells comprising of teachers and non teaching staff. Different policies and plans of the college are made and implemented through these committees and cells to fulfill the needs of the the students and other stakeholders as per the vision and mission of the college The Principal is the head of the institution and supervises Academic and non-academic matter. Government and Director of Collegiate Education are the statutory bodies who govern the college. The College Council consists of Heads of all the Department having Principal as the Chair person. It plays a vital role in decision making. Principal along with Council members plans for action and decide things. The head of the department takes care of the day-today activities of the department. In the beginning of the academic year budgeting and distribution of funds are done according to the need and representation made by the Council members. There are various committees like Admission Committee, Social welfare Committee, Examination Committee, Library Committee, Guidance and counselling, Committee, women cell etc. The members of these committees support

the Principal for the smooth functioning of the college. Senior superintendent in the office is responsible for all financial matters like cash book, salary, cheque book etc. Superintendent supervises over all functioning of office and college. Regular auditing and accounting is done. Stock verification of laboratory goods, library books and furniture is done every year. Stock verification of laboratory goods, library books and furniture is done every year. Non-teaching staff members also attend refresher courses to update them.

Faculty members can avail Housing loan, vehicle loan, Education loan and festival advance. Clarity of Learning By 'learning' we mean academic as well as practical knowledge about life. To live a meaningful life, students need both theoretical knowledge and practical experience. Our curriculum provides subject knowledge and extension activities experience to realize their social responsibilities. The college has constituted a systematic plan to enhance the competencies and capabilities of its faculty members. The college appoints qualified staff as per the UGC, State Government and university guidelines. The staff members are encouraged to enhance their professional competencies..The meeting of the heads of the departments is organized to discuss the strengths and weakness of the college .

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
No Data Entered/Not Applicable !!!	

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher

Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	29	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
LOAN FACILITY, ADVANCE PAYMENT AGAINST SALARY, MEDICAL FACILITY, MATERNITY LEAVE MEDICAL LEAVE AND OD FOR ATTENDING SEMINAR WORKSHOPS	LOAN FACILITY, ADVANCE PAYMENT AGAINST SALARY, ADVANCE FOR MEDICAL TREATMENT, UNIFORM OTHER SAFETY GADGETS	BOOK BANK SCHEME, COMPUTER WITH INTERNET ACCESS FREE OF COST, ADMISSION FEE IN INSTALLMENTS

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

No Data Entered/Not Applicable !!!

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	PRINCIPAL AND VARIOUS COMMITTEE
Administrative	No		Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

. Parents regularly express their valuable suggestions for the development of the student through the institutes functions and the teachers take efforts to implement the suggestions positively.

6.5.3 – Development programmes for support staff (at least three)

. The institute conduct staff development programmes by inviting resource persons on various subjects and academicians from outside the college. . The faculty of the college is provided with computer, internet, audio-visual aids and computer aided packages to facilitate teaching. . It is planned to introduce more development programmes for teaching and non-teaching members of the institutions.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1.to conduct tree plantation programme 2.use green dustbin for wet garbage and blue for dry garbage. 3.Tobacco smoking, chewing of pan masala and gutka is prohibited in the college campus. 4.save water 5.Emphasize on the preservation and protection of green environment.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: MENTORING PROGRAMME 2. Objective: The objective of Mentoring is: To achieve the vision of the institution viz., to develop all round personality of the students on progressive lines. To provide a continuous learning process for both the mentor and the mentee. To establish the mentor as a role model and to support the mentee for personal and academic development. 3. The context: The nature of students' background i.e. catering to different socio-cultural and economic diversity necessitates mentoring being opted as one of the best practices by the institution. The absence of institutionalized system of having proper system of mentoring, guidance and counseling in the region along with the obvious fact that most of the students are from remote areas and first generation learners makes it imperative on the part of the institution to provide mentoring i.e. guidance for all-round development of the students on academic as well as aesthetic lines. Moreover, it is aimed to align with the institutional mission and vision statement aiming to develop students on progressive lines .i.e. to imbibe in the students a rational positive outlook towards life thereby making them responsible citizens. 4. The Practice: Mentoring session is conducted on a regular basis. The session is compulsory for every student to attend without fail. The mentoring parameters are based on four aspects i.e. academic, attendance, career and general. The mentors are provided with details of mentee's performances in terms of academic (weekly test, class test, and mid-term and end-semester exam) and attendance records. The mentor also keeps track of the mentee's personal development such as co-curricular activities, discipline and career related issues. The practice of the mentoring system is evaluated by the Principal, Vice-Principal so as to ensure quality and efficiency in practice. The grievances of the mentees are taken up by the mentor and if necessary it is forwarded to the Principal for necessary remedial actions. 5. Evidence of Success: Improvement in mentees discipline, interaction and communication skills, Improvement in students' attendance, Establishment of a vibrant relationship between teachers and students which has provided a congenial atmosphere in the class room as well as in the campus. 6. Problems encountered and resources required: The diversity in students' background and upbringing i.e. lack in the art of effective articulation, introversion, indifferent attitude etc. Inadequacy in general guidance, career and professional related materials. This is due to the financial constraints faced by the management because the institution is dependent on grants. Best Practices: 2 1. Title of the Practice: Preparing and

using framework for Academic and Administrative Audit (AAA) Guidelines of IQAC and submission of AQAR for Autonomous Colleges Page 34

2.Goal: To systematically compile and objectively assess individual and departmental Inputs aimed towards institutional improvement and quality sustenance.

3. The Context Upgrading academic and administrative processes is a continuous endeavor for the institution. The changing education scenario mandates:

- Self and external evaluation and sustenance initiatives for maintaining Quality
- Stimulating academic environment for promotion of quality in teaching, earning and research
- Inculcating accountability in staff members for assuring quality of their teaching, research and services.

Through brainstorming in IQAC meetings, it was felt that AAA will help us to understand the present status of various institutional processes and identify the gaps. This will guide and direct us to take necessary steps /start new initiatives. It was found that we lacked standardized formats for periodic assessment of academic and administrative units. The sub-committees of IQAC made the formats for both, academic and administrative audit to ascertain the presence and adequacy of quality assurance procedures, their applicability and effectiveness in guaranteeing quality of inputs and processes. And effectiveness in guaranteeing quality of inputs and processes.

4. The Practice a.Preparation of performa: Terms of reference given to the sub-committee to prepare a standardized format were:

- Define the focus areas in academic and administrative processes
- Identify the procedures used by departments in each of these areas. A detailed Performa of 15 pages was prepared which included department profile, students profile, workload, research details and teaching and evaluation processes.

Information regarding Teaching Process included the following:

- Teachers' orientation to handle curriculum
- Planning of curriculum transaction
- Efforts made to develop and improve their academic / professional competency
- Academic calendar for internal and external exam schedule and co-curricular activity
- Teaching methods/ICT/teaching aids used
- Mechanisms used to keep pace with recent developments
- Student feedback evaluation system

Details of evaluation process included the following:

- Methods adopted by teachers
- Objectivity/Effectiveness of evaluation system
- Mechanism adopted to communicate progress of students to parents, addressing evaluation related grievances
- Analysis of student's results

The Performa also has provision for assessment of teachers by vice principal, principal and management as applicable for qualification, punctuality, regularity, accountability etc.

Proforma for Administrative departments includes information related to different sections handling admissions, examinations, stores, maintenance, accounts, salary, appointments, promotions, administration, and scholarships. Library and laboratories audit Performa included details of timings, various facilities / services provided and administration, etc.

b. Finalizing the criteria for analysis Data Collection Staff members were informed about the need for the audit and the Performa to be used for the same. They were expected to submit the duly filled in Performa to respective heads of the departments within stipulated time period. Evaluation Internal audit team consisting of three senior faculty members evaluated the departments on the basis of inputs given. The team made appropriate recommendations for continuous improvement of the processes and procedures used for quality assurance and enhancement. External audit will be done in the near future.

5. Evidence of Success: Data compilation for the audit brought in systematic documentation by the staff members. The objective and realistic recommendations were well accepted by both academic and administrative staff and there is eagerness to comply with the same. This endeavor which started with skepticism concluded with the staff feeling satisfied and ready to accept the evaluation positively.

6. Problems Encountered and Resources Required: There was initial resistance from staff as they felt that the exercise was futile and time-consuming. The Performa was lengthy and took longer time for data collection and compilation.To Enhance the quality of teaching and learning process, Institute Of Teacher Education

Kadrapad,Modinagar College has initiated the Teachers Exchange Program as one of the institution's best practices. Sharing of ideas and thoughts has become part of the globalization process and this is also true at the institutional level. Through the exchange of teachers with other colleges, deficiencies in some of the departments can be addressed by getting the resources from outside. Moreover, interdisciplinary approach has become very important in the field of competition. The institution strongly believes that Teachers exchange program can address these issues in a more systematic manner. Besides giving opportunities for learning the strength and weaknesses of other institutions, the exchange of Teachers can also give exposure for them to express their talents outside their own comfort zone. Learning is a lifelong process, the exchange of teachers will enable them to learn new things which will help them to become better mentors.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.itekmodinagar.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university. Through proper planning and strategies, the institution focuses at delivering to its best ability the vision of the college. The nation in general and the state in particular, is marred with the problem unemployment among educated youth. Therefore, the need for "Skill-based system of education" is becoming more vocal in present times. So many efforts are being made for the past few years to change the Teaching - Learning environment into activity based learning. Following are the methods adopted to transform the academic environment: ? Changing the teaching methodology by encouraging the faculty to use power point presentation where ever required. ? Extensive use of guest lectures to support the Class - room teaching. ? Students are encouraged to present poster and oral paper presentations. Counseling system: ? Every Faculty member is allotted 15-20 students to whom one acts as a tutorial head. The counselor identifies the academic and personal problems of his/her ward. ? The wards are encouraged to participate both in curricular and extra- curricular activities. ? Each department arranges guest lecturers periodically addressed by the eminent persons from Industry, Academic and Research Institutions. In addition to the classroom interactions, following are the other methods of learning experiences provided to the students: ? Project work ? Short term Internships. ? Oral presentation ? Seminars/ Symposiums/ Workshops ? Paper presentations/ Group discussions ? Providing access e-journal and e-books by use of ICT in delivering and learning process Emphasis is paid to obtain feedback from students, and alumni through informal contact to obtain information about qualitative changes which are required. Institutional Distinctiveness Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust The college provides opportunity for sharing of inter-cultural, inter-religious and inter-faith values. There is always a high demand for admission to the college comparatively. There is also high demand for the college products in the schools for placement The focus is on skill development, career oriented programs, try - academia interaction and college have brought all these aspects under curriculum implementation and enrichment. Special attention is given to weak students especially belonging to SC/ST., OBC and minority groups. The students of Institute of Teacher Education, Kadrapad

Modinagar College are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like proper use of green and blue dustbin, plantation drives urges them to become eco friendly. The college aims at creating a hatching ground for the students to develop their hobbies and achieve success in life. The college are steps towards facilitating the students with the required knowledge, experience and exposure to pursue their dreams well.

Provide the weblink of the institution

<https://www.itekmodinagar.in>

8.Future Plans of Actions for Next Academic Year

Future plans of the institute are primarily aiming at scaling the intellectual environment of the institute. 1. To organize different activities like Morning Assembly, Seminars, Practice Teaching Program etc. for the trainee teachers and thereby to enhance their professional commitments, competencies and performance skills 2. To arrange remedial /tutorial classes to enable the academically weak students of the college to enhance the overall performance 3. To strengthen the library by adding more books 4. Meaningful engagement by Scout Guide camp in community services 5. To conduct a seminar on the topic "The Art of Classroom questions and answers" 6. To conduct a Various Guest Lecture for the enhance of student Knowledge 7. To conduct " Matdata Jagrukta Rally 8. To Conduct a Alumni Lecture on" Counselling Can Change Student Behaviour" , " Life Skill" 9. Skit on Women Right For Equality 10. To update the website of the college 11. To promote research work 12. To organize research lecture series for NET and PhD entrance exam. 13. To organize a meditational program to ensure all-round development of trainees 14. Nukkad Natak On Women Empowerment 15. Develop learning methods that promote interdisciplinary, problem-based learning across all programs. 16. Establish an environment that enables the teaching and learning of success skills: 17. Create an educational design lab for team-based, interdisciplinary approach to learning that utilizes real world challenges primary research opportunities, and project-based learning. 18. Identify a flexible assessment process that accurately validates the skills of each student 19. To Create a wide-spread educational network seeking mass participation in education. 20. To Provide quality education to socially and economically backward classes. 21. To Bring out educational and cultural development of students. 22. To Bring out social transformation through education. 23. To Create resources and utilizing them for educational upliftment of student. 24. To increase the use of modern and innovative teaching aids for effective teaching and learning process. 25. To increase number of books, Research Journals and strengthen e-library. 26. To ensure fair access to and affordability of academic programmes for students 27. To enhance outreach programmes for the members of the backward community. 28. To implement the smart class rooms in the academic departments. 29. To provide infrastructure comfortable. 30. To introduce fully e-based system for different administrative processes like, admission, result publication, etc. 31. To strengthen the liaison among the stakeholders like, students, teachers, parents, employers etc. 32. To ensure 100 utilization of lecture timings. 33. To prepare and publish yearly academic calendar before the beginning of the academic year. 34. To make the subjects more interesting. 35. To support students. (meritorious and academically weak) 36. To keep guardians updated about their wards' performance. 37. To address student grievances. 38. To arrange special programs for teaching/non-teaching staff. 39. To strengthen alumni participation. 40. The college will encourage innovative practices in the field of teaching-learning strategies. 41. Each day college to ensure that it has a clean campus 42. Strategic policy and time bound with implementation plans (normally within a year)

