



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

##### 1. Name of the Institution

INSTITUTE OF TEACHER EDUCATION

- Name of the Head of the institution Prof. (Dr.) Amrita Maheshwari
- Designation Principal
- Does the institution function from its own campus? Yes
- Alternate phone No. 9897620144
- Mobile No: 9897620144
- Registered e-mail ID (Principal) itekm@yahoo.in
- Alternate Email ID pankajguptaite@gmail.com
- Address Delhi-Meerut road Kadrabad
- City/Town Modinagar
- State/UT Uttar Pradesh
- Pin Code 201201

##### 2. Institutional status

- Teacher Education/ Special Education/Physical Education: Teacher Education
- Type of Institution Co-education
- Location Rural

- Financial Status **Self-financing**
- Name of the Affiliating University **Chaudhary Charan Singh University, Meerut, Uttar Pradesh**
- Name of the IQAC Co-ordinator/Director **Ms. Shweta Tomar**
- Phone No. **8865855690**
- Alternate phone No.(IQAC) **9412220482**
- Mobile (IQAC) **8865855690**
- IQAC e-mail address **itek@yahooin.com**
- Alternate e-mail address (IQAC) **pankajguptaite@gmail.com**

**3. Website address**

- Web-link of the AQAR: (Previous Academic Year) <https://www.itekmodinagar.in/word/AQAR-2019-20.pdf>

**4. Whether Academic Calendar prepared during the year?****Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.itekmodinagar.in>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B</b>	<b>2.09</b>	<b>2015</b>	<b>01/05/2015</b>	<b>30/04/2020</b>

**6. Date of Establishment of IQAC****05/04/2007****7. Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.**

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>N.A</b>	<b>N.A</b>	<b>N.A</b>	<b>Nil</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines****Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 02

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- (Please upload, minutes of meetings and action taken report) [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** No

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. To organize online international conference on Recent Trends in Science Humanities & Engineering ( RISHE ) 2 To conduct online classes due to Covid 19 Pandemic . 3. To organize online FDP. decision in and for-their lives. 4 Facilitate students to enroll in MOOC . 5 To create fund for Covid 19 Pandemic relief.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

Plan of Action	Achievements/Outcomes
To organize online international conference on Recent Trends in Science Humanities & Engineering ( RISHE )	Online international conference on Recent Trends in Science Humanities was conducted on 29-9-2020 with the association of( ARES )
To conduct on line classes due to covid 19	Effective and appropriate course content of teaching- learning via Google classroom mode and through videos, zoom app .
To organize online FDP	Sevan day Online FDP on Research methodology with research tools from 9.8.2020 to 15.8.2020
To create awareness and fund for Covid 19 Pandemic relief.	Awareness and fund created for Covid 19 Pandemic relief.

13. Whether the AQAR was placed before statutory body? **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<b>Nil</b>	<b>Nil</b>

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>INSTITUTE OF TEACHER EDUCATION</b>
• Name of the Head of the institution	<b>Prof.(Dr.) Amrita Maheshwari</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Alternate phone No.	<b>9897620144</b>
• Mobile No:	<b>9897620144</b>
• Registered e-mail ID (Principal)	<b>itekm@yahoo.in</b>
• Alternate Email ID	<b>pankajguptaite@gmail.com</b>
• Address	<b>Delhi-Meerut road Kadrabad</b>
• City/Town	<b>Modinagar</b>
• State/UT	<b>Uttar Pradesh</b>
• Pin Code	<b>201201</b>
<b>2.Institusional status</b>	
• Teacher Education/ Special Education/Physical Education:	<b>Teacher Education</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>Self-financing</b>
• Name of the Affiliating University	<b>Chaudhary Charan Singh University, Meerut, Uttar</b>

	<b>Pradesh</b>				
• Name of the IQAC Co-ordinator/Director	<b>Ms. Shweta Tomar</b>				
• Phone No.	<b>8865855690</b>				
• Alternate phone No.(IQAC)	<b>9412220482</b>				
• Mobile (IQAC)	<b>8865855690</b>				
• IQAC e-mail address	<b>itekm@yahoo.in</b>				
• Alternate e-mail address (IQAC)	<b>pankajguptaite@gmail.com</b>				
<b>3.Website address</b>	<a href="http://www.itekmodinagar.in">www.itekmodinagar.in</a>				
• Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.itekmodinagar.in/work/AQAR-2019-20.pdf">https://www.itekmodinagar.in/work/AQAR-2019-20.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	<b>Yes</b>				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.itekmodinagar.in">http://www.itekmodinagar.in</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 3</b>	<b>B</b>	<b>2.09</b>	<b>2015</b>	<b>01/05/2015</b>	<b>30/04/2020</b>
<b>6.Date of Establishment of IQAC</b>			<b>05/04/2007</b>		
<b>7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNTT etc.</b>					
Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount	
<b>N.A</b>	<b>N.A</b>	<b>N.A</b>	<b>Nil</b>	<b>0</b>	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			<b>Yes</b>		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>02</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>(Please upload, minutes of meetings and action taken report)</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>1. To organize online international conference on Recent Trends in Science Humanities &amp; Engineering ( RISHE ) 2 To conduct online classes due to Covid 19 Pandemic . 3. To organize online FDP. decision in and for-their lives. 4 Facilitate students to enroll in MOOC . 5 To create fund for Covid 19 Pandemic relief.</p>		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).</b>		

Plan of Action	Achievements/Outcomes
To organize online international conference on Recent Trends in Science Humanities & Engineering ( RISHE )	Online international conference on Recent Trends in Science Humanities was conducted on 29-9-2020 with the association of( ARES )
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<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2020	23/02/2022
<b>15.Multidisciplinary / interdisciplinary</b>	
N.A	
<b>16.Academic bank of credits (ABC):</b>	
N.A	
<b>17.Skill development:</b>	
Skill development programmes includes college level seminars,	



workshops, cultural and sports activities. Teacher's day celebration, Holi celebration, Gandhi jayanti celebration and Holi celebration motivates for overall development of M.Ed., B.Ed., B.El.Ed. and D.El.Ed. students. Communication skill and presentation skills are developed by poster and slogan competition. Creative thinking is developed by academic enrichment activities.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian culture and philosophy have had an important effect on education. Indian Philosophy is taught as a subject in M.Ed. and B.Ed. courses. The ancient education was based on the three simple processes of Sravana, Manana and Niddhyaasana we try to infuse the same in our students. It means a student needs to listen to the truths, to think and reflect upon what is taught so that one may live the truth; such knowledge must result in self realization as well. Hindi Diwas and the various other events are is celebrated for preservation and promotion of Indian culture.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

#### 20.Distance education/online education:

N.A

### Extended Profile

#### 2.Student

2.1	562
Number of students on roll during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	400
Number of seats sanctioned during the year	
File Description	Documents
Data Template	<a href="#">View File</a>

2.3	133
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
File Description	Documents
Data Template	<a href="#">View File</a>
2.4	271
Number of outgoing / final year students during the year:	
File Description	Documents
Data Template	<a href="#">View File</a>
2.5	271
Number of graduating students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.6	226
Number of students enrolled during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4. Institution</b>	
4.1	2797437.00
Total expenditure, excluding salary, during the year (INR in Lakhs):	
4.2	24
Total number of computers on campus for academic purposes	
<b>5. Teacher</b>	
5.1	57
Number of full-time teachers during the year:	

File Description	Documents
Data Template	<a href="#">View File</a>
Data Template	<a href="#">View File</a>
5.2 Number of sanctioned posts for the year:	64
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Planning</b>	
1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words	
<p>Institution follows the curriculum prescribed by CCS University, Meerut to which it is affiliated. Course revision and up gradation of the syllabus is the prerogative of the University. We follow the syllabus designed by the C.C.S. University. The Institution ensures effective curriculum implementation through a well-planned and documented process for the achievement of course goals. The college has a mechanism for effective, documented curriculum delivery. At the beginning of each academic session, college prepares its proposed academic calendar. Besides traditional lectures and seminars, faculty uses ICT in classrooms, like powerpoint presentations and audio-visual support like LCD Projector are also available to make the delivery of the curriculum more holistic and effective and interesting for the students. Tutorials are held with mentoring and participative learning. Continuous Internal assessment is done Inter-personal skills are enhanced through Group discussion etc. Institution organizes activities/sessional work as seminars, project work, tutorials assignments, group discussion etc. as per the curriculum with additional enrichment activities for ethics, gender sensitization, human values, and environmental awareness. Efforts are made to achieve excellence in teacher Education to impart latest knowledge to teacher education to the students with sound background in theory as well as teaching practice,.</p>	

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	<a href="#">View File</a>
Plan developed for the academic year	<a href="#">View File</a>
Plans for mid- course correction wherever needed for the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni**

**B. Any 5 of the above**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of persons who participated in the process of in-house curriculum planning	<a href="#">View File</a>
Meeting notice and minutes of the meeting for in-house curriculum planning	<a href="#">View File</a>
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	No File Uploaded
Any other relevant information	No File Uploaded

**1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which**

**B. Any 3 of the Above**

are stated and communicated to teachers and students through Website of the Institution  
**Prospectus Student induction programme**  
**Orientation programme for teachers**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
URL to the page on website where the PLOs and CLOs are listed	<a href="http://www.itekmodinagar.in">http://www.itekmodinagar.in</a>
Prospectus for the academic year	<a href="#">View File</a>
Report and photographs with caption and date of student induction programmes	<a href="#">View File</a>
Report and photographs with caption and date of teacher orientation programmes	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available**

**1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year**

**33**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	<a href="#">View File</a>
Academic calendar showing time allotted for optional / electives / pedagogy courses	Nil
Any other relevant information	Nil

<b>1.2.2 - Number of value-added courses offered during the year</b>	
N.A	
<b>1.2.2.1 - Number of value-added courses offered during the year</b>	
N.A	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Brochure and Course content along with CLOs of value-added courses	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year</b>	
00	
<b>1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year</b>	
00	
File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	No File Uploaded
Course completion certificates	No File Uploaded
Any other relevant information	No File Uploaded
<b>1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance</b>	One of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	<a href="#">View File</a>
Document showing teachers' mentoring and assistance to students to avail of self-study courses	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 1.2.5 - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year

00

#### 1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

1

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates / evidences for completing the self-study course(s)	No File Uploaded
List of students enrolled and completed in self study course(s)	No File Uploaded
Any other relevant information	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

We take into account the cross cutting issues which are fundamental and relevant to teacher Education with gender, environment, sustainability, human values and professional ethics. These relevant issues have been duly incorporated into the curricula of different teacher education courses for the holistic development of student teachers. The academic programmes incorporates the procedural approach to understand multiple facets of teacher education. Courses incorporate critical studies about the teacher education. The students are encouraged to have global perspectives on teacher education. Courses emphasize on development of the various teaching skills including critical thinking and communication skills. Institute provides a facility which allows student to listen to model pronunciation, repeat and record the same, listen to their performance and compare with the model, and do self-assessment. The student-teacher are always encouraged to keep an eye on the correct usage of language, pronunciation, pause, diction, accents, etc. which ultimately helps them to improve their communication skills. Awareness and understanding is inculcating among student-teachers regarding social needs of the community as well as of the country and prepare them for fulfilling such needs.

File Description	Documents
List of activities conducted in support of each of the above	No File Uploaded
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	No File Uploaded

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

All these diversities in the school system of India their assessment pattern norms and standrads of various national and state boards and their comparision of the Indian school system with the international boards and the comparitive perspective are imbibe in the student-teachers through theory courses and internship. Student teacher get the vaired exposure so s/he can



adapt in the various school systems.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The academic programmes of the Institute consider an inter disciplinary approach to understand multiple facets of Teacher Education . The courses are designed to give a glimpse of social, scientific, economic and political aspects and their interconnections. Gender issues are conceptually interwoven into curricula. All Courses emphasize on morals and human values such as dignity, equality, mutual respect of differences. The students are taught about significance of autonomy, justice, rule of law, people-centric development as well as a rights-based approach forempowerment. Students are encouraged to perform their academic work with integrity and honesty. Internships gives them the real experiences.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI**

Three of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following**

**Feedback collected and analysed**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	<a href="#">View File</a>
Action taken report of the institution with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of students during the year

562

##### 2.1.1.1 - Number of students enrolled during the year

562

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Document relating to sanction of intake from university	<a href="#">View File</a>
Approval letter of NCTE for intake of all programs	<a href="#">View File</a>
Approved admission list year-wise/ program-wise	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year**

133

**2.1.2.1 - Number of students enrolled from the reserved categories during the year**

133

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	<a href="#">View File</a>
Final admission list published by the HEI	<a href="#">View File</a>
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

**2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year**

00

**2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year**

0.0

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

**2.2 - Honoring Student Diversity**

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Students are provided mentoring from passed out students and Alumni. Visiting and guest lectures also provided relevant information to the freshers. Cultural events are also organised as well as quiz, debates, group discussion with the personality development classes. Class coordinators are appointed for every class to monitor, guide fellow friends. Institute also identifies the requirements of the students and plans the activities to encourage the participative culture.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Documents showing the performance of students at the entry level	No File Uploaded
Any other relevant information	No File Uploaded

**2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs**

Six/Five of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents highlighting the activities to address the student diversities	<a href="#">View File</a>
Reports with seal and signature of Principal	<a href="#">View File</a>
Photographs with caption and date, if any	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.2.3 - There are institutional provisions for catering to differential student needs;**

Two of the above

**Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	<a href="#">View File</a>
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.2.4 - Student-Mentor ratio for the academic year

10

##### 2.2.4.1 - Number of mentors in the Institution

55

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Relevant documents of mentor-mentee activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

To apply the theory and academic content to the real-world the student -teachers are made engaged intellectually, emotionally,

socially and physically in posing questions, investigating, experimenting, solving problems and assuming the responsibility of different types. Students are insured with physical and emotional safety so that the relationships of the students to self, to others, and to the world at large may be developed and nurtured. Students in the institution are provided an opportunity to explore and examine their own values. For experiential learning, under different teacher education programs students are given applied projects based on case studies. Students are encouraged to work out their own approach in defining, analyzing and solving the challenges. Internships based on fieldwork and observational activities are a mandatory part of the programs. Students interact with members of the external community and get work-integrated educational experiences. Students work on different projects that have been developed through collaboration with communities or organizations to identify and analyze. Students do content specific activities through simulations, demonstrations. Thus, they get opportunities to apply and expand their knowledge and skills.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

55

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to LMS	Nil
Any other relevant information	No File Uploaded

### 2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

562

File Description	Documents
Data as per Data Template	No File Uploaded
Programme wise list of students using ICT support	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports</b>	Three of the above
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	<a href="#">View File</a>
Geo-tagged photographs wherever applicable	No File Uploaded
Link of resources used	Nil
Any other relevant information	<a href="#">View File</a>
2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life	
The Institution assesses the specific needs and learning preferences or style of learning through interactive teaching and regular interactive sessions even after the class. Regular internal assessments composed of student seminars, assignments, sessionals and quizzes also help in assessing their learning outcomes. Group studies are promoted for slow learners. Remedial	

classes with student-specific teaching methods laying stress on usage of audio-visual aids are held. Personality development classes /Communication classes are held regularly.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education- from local to regional to national to global**

Four of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The Institution assesses the specific needs and learning preferences or style of learning through interactive teaching and regular interactive sessions even after the class. We nurture creativity and critical thinking and inculcation of life skills in the student-teachers. Regular internal assessments composed of student seminars, assignments, sessionals and quizzes also help in assessing their learning outcomes. Group studies are promoted for slow learners. Remedial classes with student-specific teaching methods laying stress on usage of audio-visual aids are held. Personality development classes /Communication classes are held



regularly.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 2.4 - Competency and Skill Development

**2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include**  
**Organizing Learning (lesson plan)**  
**Developing Teaching Competencies**  
**Assessment of Learning Technology Use and Integration**  
**Organizing Field Visits**  
**Conducting Outreach/ Out of Classroom Activities**  
**Community Engagement**  
**Facilitating Inclusive Education**  
**Preparing Individualized Educational Plan(IEP)**

Seven/Eight of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the selected response/s	<a href="#">View File</a>
Reports of activities with video graphic support wherever possible	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing**

Eight /Nine of the above

**inclusiveness Assessing student learning  
Mobilizing relevant and varied learning  
resources Evolving ICT based learning  
situations Exposure to Braille /Indian  
languages /Community engagement**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports and photographs / videos of the activities	<a href="#">View File</a>
Attendance sheets of the workshops / activities with seal and signature of the Principal	No File Uploaded
Documentary evidence in support of each selected activity	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.3 - Competency of effective  
communication is developed in students  
through several activities such as Workshop  
sessions for effective communication  
Simulated sessions for practicing  
communication in different situations  
Participating in institutional activities as  
'anchor', 'discussant' or 'rapporteur'  
Classroom teaching learning situations along  
with teacher and peer feedback**

Three of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Details of the activities carried out during the academic year in respect of each response indicated	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.4 - Students are enabled to evolve the  
following tools of assessment for learning  
suited to the kinds of learning engagement  
provided to learners, and to analyse as well as  
interpret responses Teacher made written  
tests essentially based on subject content**

Three of the above

Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples prepared by students for each indicated assessment tool	<a href="#">View File</a>
Documents showing the different activities for evolving indicated assessment tools	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations</b>	Three of the above
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of each response selected	No File Uploaded
Sample evidence showing the tasks carried out for each of the selected response	No File Uploaded
Any other relevant information	No File Uploaded
<b>2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution of community related events Building teams</b>	Four of the above

**and helping them to participate Involvement  
in preparatory arrangements  
Executing/conducting the event**

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence showing the activities carried out for each of the selected response	<a href="#">View File</a>
Report of the events organized	<a href="#">View File</a>
Photographs with caption and date, wherever possible	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study**

Three of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Samples of assessed assignments for theory courses of different programmes	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

In inernship Micro-teaching, Lesson planing, Art & Craft, work with community, ICT ,action research, portfolio, teacherdairy, formulation of constructive approach lesson plan are included. So when a student's gets his degree, S/he equipped with discipline knowledge with the practical aspects. Critical thinking, thinking, problem solving ability, communication skills and digital capability are also caters. Each programme expand that knowledge. During the practice teaching students teachers

participated and organized all school activities like Time table construction, library, and laboratory organization and suggestion for its improvements, organization of morning assembly, maintenance of the student cumulative records, case study, beautification of the classes and the school premises, educational and vocational guidance to the school students, organization of the various cultural celebration , literary and sports activities , evaluation of the school budget, activities of he parent teacher association and other under the guidance of their respective TUTOR .Each students teacher prepare the report about the practice school including its history , layout, human resources, deficiencies and suggestions for the further development.Internship in teaching was concluded with the colorful cultural programme organized by the student teachers.

File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### 2.4.9 - Number of students attached to each school for internship during the academic year

##### 2.4.9.1 - Number of final year students during the academic year

263

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Data as per Data Template	<a href="#">View File</a>
Plan of teacher engagement in school internship	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress**

Seven/Eight of the above

reports	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	No File Uploaded
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	<a href="#">View File</a>

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Student teachers can practice the teaching skills in the live classroom situation under the guidance and supervision of the teacher educators. student teachers visited their respective school with the teacher educators and meet the school teachers of their subjects to discuss about the syllabus and the unit, which will teach by them and they prepare the unit plan. Each faculty demonstrate the three (3) lessons of their subject in the class vi, vii, viii respectively, to give the real wholesome experience of the teaching, interaction and classroom management, voice modulation, gestures and use of audio visual aids in classroom teaching.

Student teachers deliver lessons , which were prior checked and corrected by the teacher educators. Insightful feedback was given by the teacher educators on each lesson plan delivered by the student teacher which helped them to improve further and become successful teacher. In most of the lessons students used various improvised teaching aids, charts, models etc. to make their teaching effective. Peer group observation: Each student teacher observed the teaching of their peer trainee on the peer observation Performa.

File Description	Documents
Documentary evidence in support of the response	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)</b>	<b>Four of the above</b>
File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	<b>No File Uploaded</b>
Two filled in sample observation formats for each of the claimed assessors	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness</b>	<b>Four of the above</b>
File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	<b>No File Uploaded</b>
Five filled in formats for each of the aspects claimed	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>2.5 - Teacher Profile and Quality</b>	

**2.5.1 - Number of fulltime teachers against sanctioned posts during the year**

57

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	<a href="#">View File</a>
English translation of sanction letter, if it is in regional language	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.5.2 - Number of fulltime teachers with Ph. D. degree during the year**

5

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Certificates of Doctoral Degree (Ph.D) of the faculty	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.5.3 - Number of teaching experience of full time teachers for the during the year**

57

**2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year**

150

File Description	Documents
Copy of the appointment letters of the fulltime teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with



colleagues and with other institutions on policies and regulations

Various subjects related seminar/workshop/special lecture are organized in the college for students and teachers. Teachers are actively engaged in the in internal continuously assessment work. Research and Development Teachers are actively engaged in quality research work. Research papers are regularly published in national journals. Students of M.Ed are enrolled for dissertation under the faculty members.

Sevan day Online FDP on Research methodology with research tools from 9.8.2020 to 15.8.2020.

Online international conference on Recent Trends in Science Humanities was conducted on 29-9-2020 with the association of( ARES )

File Description	Documents
Documentary evidence to support the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Evaluation policy for each course is fixed well in advanced and is communicated to students at the beginning of an academic year. Unit tests are conducted internally before the final examination which were conducted by the university. Remedial classes are given after unit tests. Assignments/Seminars also form part of the internal evaluation process. Score of internal assessment is sent to the University. The passing marks in the internal assessment are the criteria to clear the final University exams. Evaluation of answer sheets of internal examination is completed within one week from the date of examination and marks of individual subjects are displayed on the notice board. A minimum of 75 attendances in each course separately has to be necessarily obtained by the students to appear for the final Examinations.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually**

Four of the above

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	No File Uploaded
Annual Institutional plan of action for internal evaluation	<a href="#">View File</a>
Details of provisions for improvement and bi-lingual answering	<a href="#">View File</a>
Documentary evidence for remedial support provided	No File Uploaded
Any other relevant information	<a href="#">View File</a>

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

The colleges has transparent and robust evaluation process in terms offrequency and variety. various internal examinations are being performed throughout the year. Unit test, assignment, labexperiments andproject etc.In order to ensure transparency in internalassessment, the system of internal assessment is communicated withthe students well in time.The internal assessment test schedules are prepare as per theuniversity norms andcommunicated to students well in advance.To ensure proper conduct of internaltests, two invigilatorsare assigned to each hall. Evaluation is done by the course handling faculty members within three days from the date ofexamination. The marks obtained

by the students in internal assessment tests basis Internal Assessment marks are uploaded on University web portal at the time of final Examination. Redressed of grievances at Institute level- The continuous evaluation of students is carried out by faculty regarding theory lecturers, labs, assignments, unit tests. The grievances during the conduction of online/theory examinations are considered and discussed in consultation with the principal. University level- The queries related to results corrections in marks sheet, certificate issued by university handled at examination sections .

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Academic calendar is prepared as a collaborated task with principal, head of Department, Incharge of academic committee, and staff. In the beginning of the academic session the students are apprised of academic calendar. Only head of the institution can incorporate any further changes in academic calendar which she may deem unavoidable while considering the unforeseen circumstances. The schedule of unit test and internal assessment is given in academic calendar. The expected dates and events for the year (academic, cultural, sports, value based programme, seminar, workshop etc) are also mentioned in academic calendar. The college plans its academic calendar after studying C.C.S University, Meerut academic calendar. College has competent examination committee which works out the internal assessment schedule course wise, in coordination with the college staff. Exam related notifications are displayed on notice boards. Academic calendar also helps the students to plan their academic and co-curricular activities. The academic calendar also works as a communication tool for faculty to plan academic activities. An Academic calendar is to keep students, faculty and staff reminded of key dates throughout the academic semester/year. It also helps in keeping track of upcoming activities deadlines and milestones.

## 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The attainment of the Program Outcomes (PLOs) and CLOs) are assessed through various tools and techniques. To ensure that students have achieved the desired level of competencies at different levels of learning, the University has adopted a diversified and continuous assessment system. The knowledge and skills described in the course outcomes are mapped through individual and group presentations, assignments, quizzes, and internal and external exams. The contributions made by the students in academic and social life and feedback from employers and other stakeholders act as a prime measure for assessing the outcome levels of the students. To measure the course and program outcomes, we regularly organize the academic, social, and cultural activities and analyze the contribution and involvement of students in these activities. Finally, the popularity of the course, the drop-out rate of students in a program or course, research aptitude of the students, their employment success rate, nature of employment offered/opted, propagation to higher education are also taken into account as a measure to assess the attainment of the course or program outcomes.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

### 2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The attainment of the Program Outcomes (PLOs) and CLOs) are assessed through various tools and techniques. To ensure that students have achieved the desired level of competencies at different levels of learning, the University has adopted a diversified and continuous assessment system. The knowledge and skills described in the course outcomes are mapped through individual and group presentations, assignments, quizzes, and internal and external exams. The contributions made by the students in academic and social life and feedback from employers and other stakeholders act as a prime measure for assessing the outcome levels of the students. To measure the course and program outcomes, we regularly organize the academic, social, and cultural activities and analyze the contribution and involvement of students in these activities. Finally, the popularity of the course, the drop-out rate of students in a program or course, research aptitude of the students, their employment success rate, nature of employment offered/opted, propagation to higher education are also taken into account as a measure to assess the attainment of the course or program outcomes.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	No File Uploaded
Any other relevant information	No File Uploaded

#### 2.7.4 - Performance of outgoing students in internal assessment

##### 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

562

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	<a href="#">View File</a>
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	No File Uploaded
Any other relevant information	No File Uploaded

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Performance of students on various assessment tasks reflects in tghe result which is more than 95%.every year.

P.S.Due to covid pandemic students are promoted

File Description	Documents
Documentary evidence in respect to claim	No File Uploaded
Any other relevant information	No File Uploaded

## 2.8 - Student Satisfaction Survey

### RESEARCH AND OUTREACH ACTIVITIES

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)**

00

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research**

One of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming,**

Two of the above

**think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports**

File Description	Documents
Documentary evidences in support of the claims	<a href="#">View File</a>
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

### 3.2 - Research Publications

#### 3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
First page of the article/journals with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the journals in which articles are published	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

00



File Description	Documents
Data as per Data Template	<a href="#">View File</a>
• First page of the published book/chapter with seal and signature of the Principal	No File Uploaded
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3 - Outreach Activities

#### 3.3.1 - Number of outreach activities organized by the institution during the year

##### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.3.2 - Number of students participating in outreach activities organized by the institution during the year

##### 3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

00

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	No File Uploaded
Report of each outreach activity with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

00

#### 3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Documentary evidence in support of the claim along with photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Major outreach Activities are undertaken by the Institute :

Yoga and meditation camp, cultural programmes, .  
Workshop/conferences on social reforms, social justice, community development, Women empowerment, Pushtahar distribution to poor children Institute has adopted a neighbouring village and performed social upliftment activities like awareness aboutFemalefoeticide Cleaning of water reservoirs,Plantation of trees conserve water.

File Description	Documents
Relevant documentary evidence for the claim	No File Uploaded
Report of each outreach activity signed by the Principal	No File Uploaded
Any other relevant information	No File Uploaded

### 3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Appropriate certificates from the awarding agency	No File Uploaded
Any other relevant information	No File Uploaded

### 3.4 - Collaboration and Linkages

#### 3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

00

##### 3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

#### 3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Copies of the MoU's with institution / industry/ corporate houses	No File Uploaded
Any other relevant information	No File Uploaded

**3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges**

Five/Six of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Report of each activities with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Institute utilize the availablespace in a well-planned manner ensuring the availability of enough open green space. Theclassrooms, laboratories, seminar halls, and computer labs are sufficient in numbers and are wellequipped with equipment as per statutory guidelines.The Institutehas 30GBPS (leased line) bandwidth Internet connection. This Internet facility isavailable in each Lab / Department and to each teacher through LAN.

Teachers, staff and students can use Wi-fi internet across the campus. This facilitates access to online resources such as e-books, online courses, online journals. Institute has excellent facilities for a number of indoor and outdoor games. Separate yoga classes are held for the entire community in the open grounds, auditorium which is well equipped with light and sound systems to hold cultural activities and functions. Several cultural activities are organized by the students which include stage performance, exhibitions, music performances and others. Moreover several activities are held at department level such as fresher's party, welcome / farewell parties, screenings of movies. Independence Day, Republic Day, Birthdays of our national/Freedomfighter icons are celebrated with great enthusiasm. The University campus has the following indoor and outdoor facilities for the games and sports.

File Description	Documents
List of physical facilities available for teaching learning	No File Uploaded
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.**

**4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities**

1

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Geo-tagged photographs	<a href="#">View File</a>
Link to relevant page on the Institutional website	Nil
Any other relevant information	No File Uploaded

**4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)**

2797437.00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

### TechLib7 Software

We are using Tech Lib7 Software in our Library. By this we get every data of students book issue date- return date etc. We access how many books have been issued to how many students. It give us the information about how many books are there in the library. Through this, we also provide Online Public Access or OPAC service to the students themselves can easily search through their book by author and title as per their wish. Through this software we can easily get our complete record in word excel or pdf format. With this software.

File Description	Documents
Bill for augmentation of library signed by the Principal	<a href="#">View File</a>
Web-link to library facilities, if available	<a href="#">N.A.</a>
Any other relevant information	No File Uploaded

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

N.A

File Description	Documents
Landing page of the remote access webpage	No File Uploaded
Details of users and details of visits/downloads	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases**

One of the above

File Description	Documents
Data as per Data template	No File Uploaded
Receipts of subscription /membership to e-resources	No File Uploaded
E-copy of the letter of subscription /member ship in the name of institution	No File Uploaded
Any other relevant information	No File Uploaded

**4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)**

37276

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.2.5 - Per day usage of library by teachers and students during the academic year**

**4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year**

555

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	<a href="#">View File</a>
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	<a href="http://www.itekmodinagar.in">http://www.itekmodinagar.in</a>
Any other relevant information	<a href="#">View File</a>

**4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College**

Two of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college IT infrastructure was upgraded with board, LCD Projector, Printers, high configuration PCs were installed in the college. The whole college has been made wi-fi enabled .The institution intends to transition to e-governance for its physical method of governance in areas where it has not been explored. The use of ICT in the teaching and learning process will be adopted in



stages. As a new normal pandemic preparation will be integrated into all planning and operations.

Administrative governance system-The Institute has already implemented online registration and admission process.

Besides, online examination form-filling from uploading marks are also in practice. Our Institute, although not a technical one, can boast of achieving success in online admission, , fee payments, etc. Our Institute has been able to achieve automation of Library with digitization.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	No File Uploaded
Any other relevant information	No File Uploaded

#### 4.3.2 - Student – Computer ratio during the academic year

1:20

File Description	Documents
Data as per data template	<a href="#">View File</a>
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)  
Opt any one:**

E. < 50 MBPS

**4.3.4 - Facilities for e-content development are available in the institution such as  
Facilities for e-content development are available in the institution such as Studio /  
Live studio Content distribution system  
Lecture Capturing System (LCS)  
Teleprompter Editing and graphic unit**

One of the above

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Link to videos of the e-content development facilities	Nil
List the equipment purchased for claimed facilities along with the relevant bills	No File Uploaded
Link to the e-content developed by the faculty of the institution	Nil
Any other relevant information	No File Uploaded

#### 4.4 - Maintenance of Campus and Infrastructure

##### 4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

855224

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	<a href="#">View File</a>
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. are in place. Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The maintenance of the entire physical infrastructure with green initiatives and maintenance of the gardens, parks, sport grounds/fields and lawns including new construction, classrooms and laboratories, is done under the supervision of maintenance committee/ Building Committee. Sports-Committee looks after and is responsible for the purchases of sports items, and overall management of sports. The stock registers are maintained at Account Office level as well as at relevant department. Overall management of the Library is done by the Library Committee. On the recommendations of Departmental Committees, the maintenance of IT and computer facilities are done through AMC and outsourced.

File Description	Documents
Appropriate link(s) on the institutional website	Nil
Any other relevant information	<a href="#">View File</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

<p><b>5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning</b></p>	<p>Four of the above</p>
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File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	<a href="#">View File</a>
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

<p><b>5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable</b></p>	<p>Five/Six of the above</p>
---	------------------------------

File Description	Documents
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>
<b>5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Data as per Data Template for the applicable options	<b>No File Uploaded</b>
Institutional guidelines for students' grievance redressal	<b>No File Uploaded</b>
Composition of the student grievance redressal committee including sexual harassment and ragging	<a href="#">View File</a>
Samples of grievance submitted offline	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>
<b>5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)</b>	<b>One of the above</b>

File Description	Documents
Data as per Data template	No File Uploaded
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	<a href="#">View File</a>
Report of the Placement Cell	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
05	263

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of Placement Cell for during the year	<a href="#">View File</a>
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

### 5.2.2 - Number of student progression to higher education during the academic year

#### 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

0

File Description	Documents
Data as per Data Template	No File Uploaded
Details of graduating students and their progression to higher education with seal and signature of the principal	No File Uploaded
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

### 5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

0

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of certificates for qualifying in the state/national examination	No File Uploaded
Any other relevant information	No File Uploaded

### 5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

**YET TO INITIATE.**

File Description	Documents
Copy of constitution of student council signed by the Principal	No File Uploaded
List of students represented on different bodies of the Institution signed by the Principal	<a href="#">View File</a>
Documentary evidence for alumni role in institution functioning and for student welfare	No File Uploaded
Any other relevant information	No File Uploaded

5.3.2 - Number of sports and cultural events organized at the institution during the year	
07	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Reports of the events along with the photographs with captions and dates	<a href="#">View File</a>
Copy of circular / brochure indicating such kind of events	<a href="#">View File</a>
Any other relevant information	No File Uploaded
5.4 - Alumni Engagement	
5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects	
Alumni Association is non-registered and contributes significantly for the development of the institution at various levels, and gives the continuous support to the overall development of the college.	
File Description	Documents
Details of office bearers and members of alumni association	<a href="#">View File</a>
Certificate of registration of Alumni Association, if registered	No File Uploaded
Any other relevant information	No File Uploaded
5.4.2 - Alumni has an active role in the regular institutional functioning such as <b>Motivating the freshly enrolled students</b> <b>Involvement in the in-house curriculum development</b> <b>Organization of various activities other than class room activities</b> <b>Support to curriculum delivery</b> <b>Student mentoring</b> <b>Financial contribution</b> <b>Placement advice and support</b>	One/Two of the above

File Description	Documents
Documentary evidence for the selected claim	No File Uploaded
Income Expenditure statement highlighting the alumni contribution	<a href="#">View File</a>
Report of alumni participation in institutional functioning for the academic year	<a href="#">View File</a>
Any other relevant information.	No File Uploaded

#### 5.4.3 - Number of meetings of Alumni Association held during the year

02

File Description	Documents
Data as per Data Template	No File Uploaded
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	<a href="#">View File</a>
Any other relevant information	No File Uploaded

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

Alumni Association is non-registered and contributes significantly for the development of the institution at various levels, and gives the continuous support to the overall development of the college. Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent among the current session students.



File Description	Documents
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

The College promotes participative management. Ideas pertaining to academic goals, organizational progress and better campus life are collected from stakeholders. . •Teachers play an important role in implementing the vision and mission of the college and to that extent play a proactive part in the decision-making process. Course in- charges enjoy considerable administrative and academic autonomy in running their respective courses. • Teachers influence the institutional policy through their representatives in the Management Committee of the college. • Besides, teachers are members and conveners of the various committees that are constituted for the day-to-day functioning of the college. Teachers, through these committees are able to contribute in a significant way to the participatory ethos of the institution.,from curriculum implementation, admission of students, management of their classes, their day to day requirements of books, equipment, internal evaluation, result declaration. Due approval of competent authority is mandatory for all committees. All administrative functions are also governed and monitored by management. Collaboration in the teaching program interdisciplinary approach in teaching was emphasized in UG and PG classes there open elective courses was taught by teachers. Appointment of teachers were done as per the rules and regulation of the NCTE and the C.C.S University.

File Description	Documents
Vision and Mission statements of the institution	<a href="#">View File</a>
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	<a href="#">View File</a>
Documentary evidence in support of the claim	<a href="#">View File</a>
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

In Institute practices decentralization and participative management with the collaborative effort of Various Committees and Cells like Admission Committee, Departmental Committee, Building Committee, Disciplinary Committee, Grievance Redressal Committee, Women Cell, IQAC, SC/ST Cell, Career Guidance and Placement, Literary and Cultural Committee, Eco Club, I Cell, etc. they work together and further decentralized is done by distributing several tasks to sub-committees. We also ensures participation of stakeholders as we believe in collective wisdom .

File Description	Documents
Relevant documents to indicate decentralization and participative management	No File Uploaded
Any other relevant information	No File Uploaded

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The College promotes participative management. Ideas pertaining to academic goals, organizational progress and better campus life are collected from stakeholders to promote efficient functioning of the College. Teachers play an important role in implementing the vision and mission of the college and to that extent play a proactive part in the decision-making process. Course in charges enjoy considerable administrative and academic autonomy in running their respective courses. • Teachers influence the institutional

policy through their representatives in the Management Committee of the college. • Besides, teachers are members and conveners of the various committees that are constituted for the day-to-day functioning of the college. Teachers, through these committees are able to contribute in a significant way to the participatory ethos of the institution. Due approval of competent authority is mandatory for all committees. All administrative functions are also governed and monitored by management. Collaboration in the teaching program interdisciplinary approach in teaching was emphasized in UG and PG classes there open elective courses was taught by teachers. This approach generally is beneficial for student overall development. Appointment of teachers were done as per the rules and regulation of the NCTE and the C.C.S University.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	No File Uploaded
Any other relevant information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institutional Strategic plan is effectively deployed in sync with the current requirement of the students. Academic calendar is decided prior to the start of academic session every year. All efforts are made to stick to the schedule for admission, classes, examination and evaluation. Strategies for involving students in creative activities are planned at several levels, like literary and cultural activities are looked after by the Coordinator informing and involving all the campus students for active participation, maintenance of discipline and other functionalities; Similarly in each National/ International Seminar/ Symposia/ Webinar/ Workshop, the student participation as volunteers to assist various sub-committees is welcomed and motivated. New plans for progress in the academic pursuit are conceived and implemented step by step, e.g., revision of syllabi, digital involvement.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	Nil
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. The Institute is determined to provide education that nurtures the student with good virtues, knowledge, satisfaction, cultural pride and grooms the personality to be beneficial for the society and oneself. The administrative setup is designed to facilitate the students from admission, payment of online fee, class schedule, syllabi, access to e-content and library, monitoring attendance, grievance redressal, hostel facility, career guidance, internal evaluation. Students' feedback is obtained through certain proforma uploaded on the website. All procedures are followed in the appointment of teachers and non-teaching staff against sanctioned posts, besides following the standard service rules declared by the Government and NCTE.

File Description	Documents
Link to organogram on the institutional website	<a href="http://www.itekmodinagar.in">http://www.itekmodinagar.in</a>
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students**

Five/Six of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	No File Uploaded
Geo-tagged photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

INSTITUTE OF TEACHER EDUCATION

WORK DISTRIBUTION

01

Grievous redressal

Shri R.N. Goel, Shri Deepak Bansal, Prof. Amrita, Mr. Vijay Yadav

2

Time Table Incharge

(M.Ed., B.Ed. and B.T.C.)

Prof. Amrita, Dr. Anjali, Dr. Shewta Singh, Ms. Seema

3

Internal Evaluation

Dr. Anjali , Ms. Seema ,Mr. Subhash Chandrapal, Mr. Anand

4

Core Group

Prof. Amrita, Dr. Anjali, Dr. Shewta Singh, Ms. Seema

5

Cultural and Literary Activities

Dr. Shewta Singh, Mr.Pashu Pati Nath Singh, Ms.Swarna Lata Singh,  
Ms. Shipra Jain

6

Guidance - Counseling, Placement

Dr. Shewta Singh, Mr. Alok Kumar, Dr. Harnarayan

7

ICT Resource Centre

Ms. Seema ,Mr.Sanjay Singh, Mr. Rakesh Singh

8

Science Resource Centre

Dr. Shewta Singh, Mr.Satish Singh

9

Language Resource Centre

Dr. Anjali , Dr. Suman, Mr.Ashwini Kumar Mr.Ajay Kumar Yadav

10

Psychology Resource Centre

Prof. Amrita,Mr. Surender,Mr. Shyam Kishor

11

Phy. Edu. Resource Centre

Mr. Sharad, Mr. Ram Prasad

12.

**Internship****Coordination**

Dr. Anjali, Mr.Devender, Mr. Arun kumar, Mr. Pramod, Mr. Anil Singh,

13

**Research Coordination**

Prof. Amrita, Dr. Meenu, Mr. BrijMangal

14

**Women Cell**

Dr. Anjali, Ms. Seema, Ms. Maya

15

**Anti Ragging and Minority cell**

Prof. Amrita, Dr. Meenu, Dr. Shewta Singh, Mr. Abdul Kadir

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	<a href="#">View File</a>
Action taken report with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.3 - Faculty Empowerment Strategies**

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

To be initiated..	
File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded
<b>6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year</b>	
00	
File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.</b>	
01	



File Description	Documents
Data as per Data Template	No File Uploaded
Brochures / Reports along with Photographs with date and caption	<a href="#">View File</a>
List of participants of each programme	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

00

File Description	Documents
Data as per Data Template	No File Uploaded
Copy of Course completion certificates	No File Uploaded
Any other relevant information	<a href="#">View File</a>

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

**For Teaching Staff:** performance appraisal system is there for all faculty members are promoted with possible financial support to attend various National/ International Seminars, refresher courses/ orientation courses, workshops and to organize the same for colleges/ universities. This opens new avenues for growth and career enhancement opening doors to new realms of knowledge for the teachers. In case of casualty, appointment to the ward is also offered as per rules. **For Non-teaching Staff:** staff is promoted from time- to- time and transferred interdepartmentally for increasing transparency, diversity of roles and efficiency

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	No File Uploaded
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

Internal financial audit of the college is done by an auditor who is appointed by the Management Committee.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	<a href="#">View File</a>
List of audit objections and their compliance with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

00

File Description	Documents
Data as per Data Template	<a href="#">View File</a>
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	<a href="#">View File</a>
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	No File Uploaded
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The resource mobilization policy and procedures of the Institution: Teachers and management have donated for generating a pooled fund to help the students who lost their financially supporting guardians due to pandemic. Besides, the teachers have generously contributed towards PM CARES and CM distress relief fund. During organization of various Seminars/Symposia in physical manner, the teachers also raise funds to meet onelunch/dinner/breakfast/stationeryitems, souvenir printing/ advertisement, etc.seeking duepermission from the respective authorities .

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing thequality assurance

strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals Regular meetings of IQAC are held to discuss about the progress, achievements of various departments, new programmes needed to be launched.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by constantly reviewing the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals Regular meetings of IQAC are held to discuss about the progress, achievements of various departments, new programmes needed to be launched.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

**6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year**

Nil

File Description	Documents
Data as per Data Template	No File Uploaded
Report of the work done by IQAC or other quality mechanisms	<a href="#">View File</a>
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF**

Two of the above

File Description	Documents
Data as per Data Template	No File Uploaded
Link to the minutes of the meeting of IQAC	Nil
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	No File Uploaded
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	No File Uploaded

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and

administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

ICT thrust and further innovations in teaching- learning process E governance was initiated to bring in transparency and efficiency ;collaborations were promoted and facilitated at the initiatives of various departments. Online admission to examination processes Decentralization and participatory management are being fully exercised Social responsibility is performed with utmost care and concern Due to unfortunate pandemic outbreak, support through distribution of masks, sanitizer, running hygiene, vaccination drives, women empowerment drive, etc. Organized International Conference. During Pandemic time used several platforms for conveniently reaching out to the students and experts Efforts were made to counsel students and support them during pandemic spread. Social Responsibility has been observed through food packets distribution and awareness about norms during pandemic.

File Description	Documents
Relevant documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Institute is planning to contributing towards the nationwide drive of "Non-conventional energy adaptation" by installing a solar energy power system to reduce negative environmental impacts. The Institute is working towards the adaptation of power-efficient equipment for the cause of power savings. We are replacing our old conventional indoor and outdoor lighting fixtures with power-efficient LED fixtures. Till now, we have replaced 70% of old conventional lighting fixtures with energy-efficient LED lighting fixtures.

File Description	Documents
Institution's energy policy document	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

The Institute has established a Waste management system in the Campus for Solid Waste Management. Two separate dust bins, one for Biodegradable and the other for Non- biodegradable waste, are provided for each and every hostel/ department/ administrative-block for the collection of Garbage. The waste so collected is segregated and biodegradable waste is used and converted into compost. The Compost thus produced keeps the soil fertile and serves as a natural fertilizer. Vermicomposting is also done. The fertilizer thus produced is used to make the soil fertile on the campus.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant**

Three of the above

File Description	Documents
Documentary evidence in support of each selected response	No File Uploaded
Geo-tagged photographs	<a href="#">View File</a>
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain**

Two of the above

**water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage**

File Description	Documents
Income Expenditure statement highlighting the specific components	<a href="#">View File</a>
Documentary evidence in support of the claim	No File Uploaded
Geo-tagged photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

As an educational institution, we are committed and taken several initiatives in spreading awareness regarding a clean and green environment for the sustainability of life on earth, especially in terms of: Reducing the consumption of energy, in accordance with the national objectives. Constantly endeavoring to lead the way towards environment-friendly and sustainable practices. Transforming the Institute into a "Clean and Green" Campus while fostering awareness about environmental care.

Proper maintenance of the cleanliness with sanitation of the campus is done on regular basis. Institute has lush green properly manicured lawns. Sport ground is surrounded by trees. As the institute is situated in the rural area away from the city and thus provide the pollution free environment.

File Description	Documents
Documents and/or photographs in support of the claim	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office**

Four of the above



**Green landscaping with trees and plants**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	<a href="#">View File</a>
Circulars and relevant policy papers for the claims made	No File Uploaded
Snap shots and documents related to exclusive software packages used for paperless office	<a href="#">View File</a>
Income- Expenditure statement highlighting the specific components	<a href="#">View File</a>

**7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)**

71450

File Description	Documents
Data as per Data Template	No File Uploaded
Income Expenditure statement on green initiatives, energy and waste management	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

We believes that it should not simply be limited to being an institution of higher learning, but also act as a resource for driving social responsibility, instilling ethical and humanitarian values, and building a sustainable society. The Institute tries to make a significant contribution to the social and economic well-being of communities through a host of extension activities and projects. We promote social and community outreach as an important part of institutional mandate. It endeavors to extend themselves beyond the classrooms and initiate meaningful initiatives in their neighborhoods villages society at large which enables students to

gain an understanding of social realities and instill a strong sense of civic responsibilities in them. We also help the students to extend their classroom learning and apply their knowledge in dealing with real-life problems which in turn, assist them to acquire new skills, promote higher-order thinking, enhance the quality of reflection, build compassion, encourage team working, infuse motivation and develop self-confidence and leadership. Additionally, these engagements also help to forge sustainable partnerships with the community and society for effectively addressing social concerns.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**D. Any 1 of the above**

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	<a href="#">View File</a>
Web-Link to the Code of Conduct displayed on the institution's website	No File Uploaded
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	No File Uploaded
Details of the Monitoring Committee, Professional ethics programmes, if any	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)  
Describe any two best practices successfully implemented by the institution as per NAAC format

**Online payment gateways** - The College has developed a online fee collection and registration system that is accessible over the internet. As a consequence, the a long line of students has been reduced, and the approach is also ecologically friendly because it does not require the use of paper. Bar code technology is employed by lending services. Wi-Fi is available in the college, with a 30MBPS leased connection.

**Promotion of the universal value** - The Campus is accessible to those with disabilities. It provides unique facilities such as ramps, rails, toilets and special bathrooms, to accommodate the particular requirements of differently-able people. The institution recognise the need to inculcate universal values like promotion of truth and selflessness and to deal with academics and emotional stress various activities like morning assembly with the chanting of Gayatri Mantra and the lecture on Spiritualism are conducted regularly. Yoga sessions are conducted for stress management.

File Description	Documents
Photos related to two best practices of the Institution	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

The Institution act as a resource for promoting social responsibility, instilling ethical and humanitarian principles, and fostering the development of a sustainable society. Institution vigorously encourages social and community involvement. By providing relevant and feasible opportunities for its students and faculty, the Institution demonstrates a strong commitment to social and national development. A Social Work Committee exists. Faculty and students actively participate in a variety of projects. These include social service and participation in a variety of social outreach activities aimed at the holistic development of varied communities, particularly the weak and underprivileged. As part of their educational and co-curricular activities Institution has been pioneering extension and community outreach work. During the pandemic epidemic, the Institution made a significant contribution to social care for the rural masses and Police, the destitute, and grieving people were given masks, sanitizers, and food packs. Teachers and students worked hard to raise awareness about safety laws and precautions that should be followed by everyone, while still preserving their enthusiasm for teaching and learning. Teachers were uploading e-content for the benefit of pupils well before the government's declaration.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>